

PAYING THE IAP APPLICATION FEE THROUGH SCHOOL-DAY

Students from outside the WRDSB or who don't have a school-day account:

1. Click on the link to school-day on the New IAP Website. It will take you to school-day's website
2. Create an account by clicking on the "Register" button in the bottom right hand corner of the dialogue box
3. Once you have created your account, DO NOT add a student. You will not be able to attach your student directly to Eastwood at this time. Instead, proceed directly to the instructions below.

Paying the fee on school-day

1. Log into your school-day account, if you haven't already done so
2. Look at the dashboard on the right hand side of your screen.
3. Click on "Schools and Groups"
4. Click on "All Schools"
5. Select "Waterloo Region District School Board" from the drop down box
6. Find and select "Eastwood CI"
7. Click on "Join School" in the top left hand corner of your screen. You have now joined ECI as a community member
8. Click on "Products" in the middle of the screen.
9. Click on "IAP Application Fee" and pay